



PWI/EPOC Administrative Coaching Call

Presented by: PWI/EPOC AE Team

Behavioral Health Workforce Development

Thursday, October 26, 2023



Agenda



1. Welcome and Introduction
2. Learning Collaborative (LC) Debrief and Feedback
3. Implementation Plan Guidance
4. PWI & EPOC Data Updates
5. Attendance Requirement Reminder
6. Outward Facing Roster
7. Regional Open Forum Questions
8. CalMHSA Resource
9. Upcoming Events/Due Dates
10. PWI/EPOC Grantee Newsletter
11. Q&A/Open Discussion
12. Attendance Form and Feedback Survey

PWI and EPOC AE Team

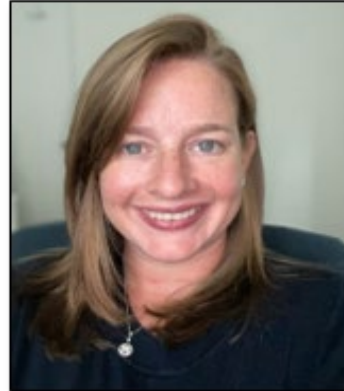
Advocates for Human Potential (AHP)



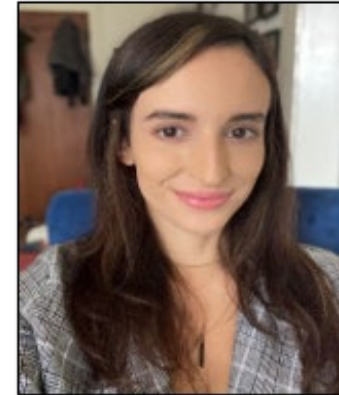
Kathleen West
Project Director



Tammy Bernstein
Deputy Project Director



Kate Cox
Operations Manager



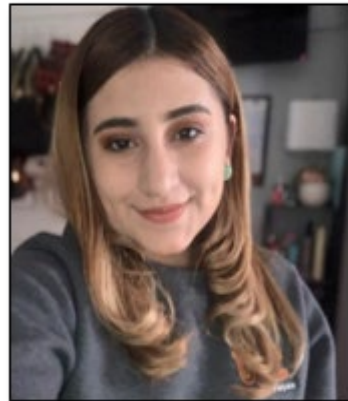
Kayla Halsey
Data Manager



Caitlin Storm
Quality Assurance



Brett Hall
Grantee Coach Lead



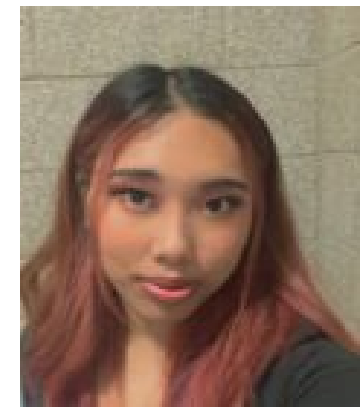
Rosy Larios
Grantee Coach



Neyat Tefery
Grantee Coach
and Ops Specialist



Rachael McDavid
Grantee Coach



Vic Walker
Operations Specialist



Learning Collaborative:

Workforce Wellness, Compassion Fatigue, Vicarious Trauma, and Reoccurring Use Management

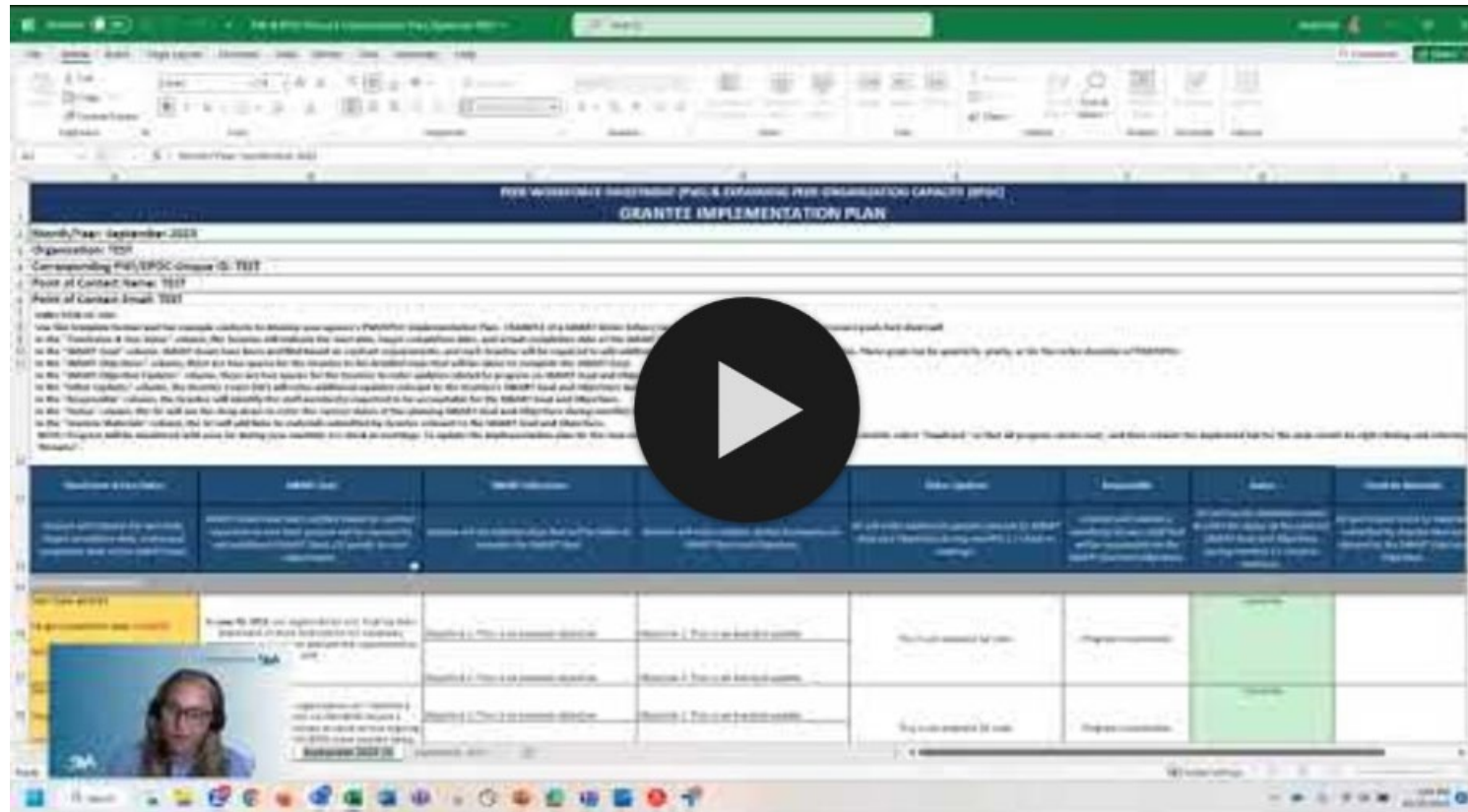
(October 18, 2023)

- Please share your feedback from last week's Learning Collaborative.
- Did you find the information presented new and useful?
- Do you have any unanswered questions?

Implementation Plan Guidance

- Continued execution of the Implementation Plan is **required** for invoice approval.
- Progress is monitored **monthly** during the 1:1 Grantee/Grantee Coach Check-In Meetings.
- Grantees are expected to fill in their monthly updates **BEFORE** the 1:1 meeting and upload a draft to the portal.
- Grantee Coaches will review the draft with the grantee and add notes as needed during the 1:1 meeting.
- After the 1:1 meeting, the Grantee Coach will upload the approved version to the portal.
- Grantees will use the approved version to create their Implementation Plan for the next month.

PWI and EPOC Implementation Plan Video



Link to video: <https://youtu.be/CkqdxUoWTW8?si=a6r7naTy3wPLxZsZ>



PWI and EPOC Data Updates

- Quarterly Data Reports for the 7/1/23–9/30/23 reporting period are now **past due**. Please submit ASAP if you have not done so yet.
- The BHWD Data Team will be conducting data cleaning over the next week and may be reaching out for corrections if needed.
- As a reminder, all grantees should be collecting and tracking data **now** for the next Quarterly Data Report due by 1/15/24.
- Please send any questions to bhwddata@ahpnet.com.

Contractual Requirement: Attendance

- **For grantees to meet the contractual attendance requirement:**
 - At least **one representative** must attend mandatory webinars and administrative coaching calls.
 - At least **two staff members** must attend mandatory learning collaboratives.
 - The mandatory events must be attended **LIVE**.
 - The **attendance form** must be filled out by all representatives in attendance.
- **Grantees are unable to “make up” missed events.**
 - If grantees cannot attend a mandatory event, Grantee Coaches must be notified **2 weeks beforehand** unless due to unforeseen extenuating circumstances (health issue, personal emergency, etc.).
 - **Approval is required** for grantees to miss events and will only be given if 1) there is an event that prevents all grantee staff from attending, or 2) grantee expresses that the event content is remedial for staff.

**All upcoming event dates and Zoom registration links will continue to be added to the monthly newsletter and general hub: <https://www.workforce.buildingcalhhs.com/pwi-epoc-hub/>.*

Contractual Requirement: Attendance

Per Site	Monthly Webinars	Monthly Administrative Coaching Calls	Quarterly Learning Collaboratives	Monthly 1:1 Check-In Meetings	Additional TTA (Office Hours, Affinity Groups, Optional Events)
Time Commitment	1 hour/month	1 hour/month	3 hours/quarter	Depending on need, 30–60 minutes/month	Depending on interest/need
PWI and EPOC Coordinator	Highly encouraged	Required	Highly encouraged	Required	Highly encouraged
Total Attendees Required	At least 1 staff member	At least 1 staff member	At least 2 staff members	At least 1 staff member	Depending on interest/need

PWI and EPOC Outward Facing Grantee Roster



- The PWI and EPOC Outward Facing Grantee Roster has been uploaded to the General Hub.
- Grantees can add contacts to the roster at the end of each quarter using the [PWI/EPOC Public Facing Contact Roster Form](#).
- The PWI and EPOC team will update and upload the [PWI/EPOC Public Facing Contact Roster](#) to the General Hub quarterly.
- This roster allows grantee contact information to be accessible to all PWI and EPOC grantees for networking and collaboration purposes.
- To remove a representative from your organization from the roster, please contact your Grantee Coach.

PWI and EPOC Regional Open Forum Questions

- We welcome questions for the discussion portion of the PWI and EPOC Regional Open Forum events.
- These questions will help guide the conversation and information-sharing between grantees.
- As a reminder, AHP staff will be on the call to support the event, but this forum is an event FOR grantees, LED by grantees.
- Please send your questions to ca_bhwd@ahpnet.com by Friday, October 27, 2023.
- If you plan to attend the Southern California (SoCal) open forum, please use the subject line “PWI/EPOC SoCal Medi-Cal Billing Questions.”
- For the Northern California (NorCal) open forum, please use the subject line “PWI/EPOC NorCal Medi-Cal Billing Questions.”



CaIMHSA Resource

Best Practice Guidelines for Employing Certified Medi-Cal Peer Support Specialists

- In September 2023, the California Mental Health Services Authority (CaIMHSA) released a new resource guide.
- This guide includes insights and recommendations to enhance the peer workforce and improve the quality of care organizations provide.
- To view the guide, visit <https://www.capeercertification.org/best-practice-guidelines-for-employing-cmpss/>.
- The resource is also available on our [BHWD General Hub](#).



Upcoming Events/Due Dates

Upcoming Events	Date and Time (PT)	Required?
SoCal Regional Open Forum: Medi-Cal Billing	Thursday, 11/2/23 12 p.m. to 1:30 p.m.	No
Webinar: Fiscal Management and Auditing	Monday, 11/6/23 12 p.m. to 1 p.m.	Yes (1 representative)
NorCal Regional Open Forum: Medi-Cal Billing	Thursday, 11/9/23 12 p.m. to 1:30 p.m.	No
Administrative Coaching Call	Thursday, 11/16/23 12 p.m. to 1 p.m.	Yes (1 representative)
Webinar: Peer Supervisor Development	Monday, 12/4/23 12 p.m. to 1 p.m.	Yes (1 representative)

Due Dates	Date and Time (PT)	Required?
PWI and EPOC Financial Worksheet	Tuesday, 10/31/23 *POSTPONED*	Yes

**The PWI/EPOC team will provide an update regarding a new due date for the financial worksheets at the next Administrative Coaching Call.*



To include any upcoming events or relevant resources in the next **PWI and EPOC Grantee Newsletter**, please contact ca_bhwd@ahpnet.com.

Q&A





Please fill out the attendance form and feedback survey in the chat to meet your requirements for today's event!



Thank You